

APPLICATION #
(NEC use only)



Application to Natural Environment Committee (NEC) for Development of Common Property

To be read in conjunction with 'Vegetation Guidelines' (see AAEV website or NHG Manual) and 'Procedure for Application' (attached)

173 Port Road
Aldinga SA 5173

Community Corporation
21109 Inc

Procedure for Application

Common land is intended for the enjoyment and productivity of *all villagers*. Villagers are encouraged to 'adopt' areas of common land and develop them within the guidelines of the Village By-Laws and the Vegetation Guidelines. To ensure that the use of land is consistent with the ethos of the Village, applications are required and are processed by the Natural Environment Committee (NEC).

For a map of Common Land areas see a Village map (under NEC Documents on AAEV.net website)

Common land encompasses all areas outside the boundaries of individually owned lots. There are a number of plans currently in place regarding the future of the natural environment of the village – The Village Green Plan (sites for fruit and nut trees and native plants), the garden allotments plan and the Farm Plan (concept stage). Information on all of these is available from the Neighbourhood Groups Information folder (held by NHG Coordinators) or the NEC.

Please note that this process does not include built structures. If you wish to apply to build a structure on common land you will also need to apply to the Management Committee via the Secretary as they require consent from the whole AAEV Community.

Village Common Land: Individuals or groups wishing to use or develop common land within the residential part of the village may apply using the 'Application for Development of Common Land' form. The form is available to download from the community website or a hard copy may be supplied through your Neighbourhood contact person or the NEC. **Applicants are encouraged to discuss developments by attending an NEC Meeting prior to lodging application to clarify and use their expertise to maximise a successful outcome.**

Farm: Applications are made to the Farm Committee using this form.

By Laws: There are several by-laws (especially Part 7 thereof) that relate to the use of common land. It is recommended that you read these again in making your application and familiarize yourself with the village Vegetation Guidelines. If you need further information to complete your application you may contact other Neighbourhood Group members or members of the NEC to discuss details.

Process: Applications should be sent to the NEC (preferably in electronic form) after they have been presented and approved by the relevant Neighbourhood Group. Applications are tabled at the next NEC meeting, and **the NEC prefer the applicant attend the NEC meeting** to discuss the proposal and seek advice) and applicants will be notified of the outcome within the following three weeks.

Funding: If your application will require funding assistance from the NEC then you need to be aware that it may require The NEC to request this through the annual Budgeting process and so could require **up to 12 months** turnaround before approval of funding can be confirmed.

NEC and Development of Common Land Applications

Any ideas you have for the common land should be discussed with your Neighbourhood Group (NHG) and the NEC before completing the Application for Development of Common Land.

Applications must be discussed within and between the relevant NHG's and consent from all relevant NHG members documented before the Application is sent to the NEC for formal Approval.

There may be 2 types of Applications:

1: Minor Applications where the Common Land affected only abounds and impacts on one Lot. Documented consent is required only from immediate neighbours, and discussion with relevant NHGs for general approval, before forwarding to NEC for formal approval..

2: Major Applications where the Common Land affected impacts on more than one Lot, respecting significant open space and access and / or altering existing infrastructure e.g., mounds, ponds, swales, services, etc. Major Applications must have consent of all members of relevant NHGs documented on the application before final submission to NEC for formal approval.

Consent (as per the Sociocratic model) means reasonable and transparent efforts have been made to contact all relevant Lot owners in the NHGs, with plans seen and written consent obtained where possible, e.g., via NHG meetings, email, phone contact, etc. Failure to respond to a reasonable effort to contact is deemed to be consent, and should be advised in relevant communication.

To view the NEC process once applications are lodged with NEC, see “NEC Committee Process” on the “NEC Documents” page of the AAEV website.

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The NEC encourages applicants to attend an NEC Meeting prior to submitting an Application to discuss / clarify and assist with any relevant details.

Submission as an email attachment is preferred

Please make a copy for your own records and send the original to the Natural Environment Coordinator by email (see latest Community Directory for address) **OR** post to: NEC Coordinator, Aldinga Arts Eco Village, 173 Port Road, Aldinga SA 5173.

If your plan contains buildings or other built structures, including major artworks, or involves improvements to any such structures, these elements will need to be approved by the Community in a General Meeting. If this applies to your plan, please also send a copy to the Community Corporation Secretary to place on the agenda for the next GM.

Has a copy of your proposal been sent to the Corporation Secretary? Y / N

NEC will consider applications but will not grant approval without prior approval from the relevant Neighbourhood Group(s) (see Procedure for Application).

Date of application

The Application is for Major or Minor development?

Name(s) of people making submission:

.....
.....
.....

Please indicate applicant acting as representative for the group with an asterisk. *Attach extra sheet if needed.*

Has application been approved by the relevant Neighbourhood Group?

If so, list names of lot owners consulted: *Attach extra sheet if needed.*

Name	Lot no.	Approved Y/N	Name	Lot no.	Approved Y/N

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Proposal Details

Important: Please attach detailed diagrams, plans, maps and directions including all measurements. (otherwise the NEC cannot properly assess application)

<p>1. Location of site within the village</p>
<p>2. Short Description of the Proposal including : How does it fit in with the Village Landscape Plan? (See NHG Info folder or NEC website) How does it fit in with Village ethos of Permaculture, Community and the Arts? How will it benefit the Village Community?</p>
<p>3. Briefly address any By-Laws you feel your application may be relevant to. (See Part 7 of By-Laws)</p>
<p>4. The resources we have to undertake the proposals are... (eg. skills, tools, knowledge, landscape materials, plants etc)</p>

5. What resources would you like AAEV to help you undertake the proposal?

(eg advice, tools, funds, landscape materials, plants etc)

(Unfortunately AAEV may not be able to provide all items requested, but as much assistance as is possible will be given)

6. How will the development be maintained? Who will be responsible for the ongoing maintenance?

7. What is the intended timeframe for completion of the proposal?

Committee Discussion and Outcome/ Recommendations and Decisions made:

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Date Completed/ Comments:

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